



## **Minutes of 24<sup>th</sup> ITF Congress** (6<sup>th</sup> August 2014, Dushanbe, Tajikistan)

**Date:** 6th August 2014 (Wednesday)

**Time:** 15:30 to 21:15

**Venue:** Meeting room at National Library of Dushanbe City

**Attendants:** 54 National Governing Bodies (12 proxies comprised)

### **Agenda:**

**Item 1.** One Minute Silence-Tribute to the memory of late Gen. CHOI HONG HI, Founder of ITF

The President proposed to keep a minute silence-tribute to the memory of late Gen. Choi Hong Hi, founder of TKD and first ITF President. The audience followed his proposal.

**Item 2.** One Minute Silence-Tribute to the memory of late SGM. Benny Rivera, ITF Vice-President

The President proposed to keep a minute silence-tribute to the memory of late SGM. Benny Rivera, ITF Vice-President. The audience followed his proposal.

**Item 3.** Roll Call

Prof. Kim Sung Hwan, ITF Executive Director General reported to the audience that 54 NGBs representatives out of 127 members were present at the meeting. He gave detailed information about 12 proxies comprised in.

Mr. President announced the audience, on the basis of his report, that the 24<sup>th</sup> ITF Congress complies with the ITF Regulations regarding the quorum and declared open its work.

**Item 4.** President Welcome Address

President Chang UNG made a brief welcome address for the audience wishing all its participants great success for the Championships and highly appreciated all the preparatory process successfully carried out by Tajik ITF Federation headed by SM. Mirsaid Yakhyaev, its President and expressed his personal heart-felt thanks to H.E. Mr. Emomali Rahmon and Tajikistan Government as well for having provided with necessary request for the hosting of the event in coincidence with his official meeting with H.E. Emomali Rahmon, President of Tajik Republic.

**Item 5. Approval of Agenda**

Prof. Dr. Chang UNG presented the draft agenda of ITF Congress in its 24<sup>th</sup> edition for the approval of the audience.

**Decision:** The audience adopted it as an official agenda of the Congress.

**Item 6. Approval of the Minutes of the 23<sup>rd</sup> ITF Congress held in Sofia, Bulgaria.**

Prof. Dr. Chang UNG reminded the audience that the Minutes were already distributed to present NGB Representatives and informed that neither HQ nor any persons brought any changes or corrections to the documents since they had been sent by mail to the address of all NGBs following the 23<sup>rd</sup> ITF Congress which took place in Sofia, Bulgaria.

**Decision:** The audience decided to approve the Minutes of 23<sup>rd</sup> ITF Congress held in Sofia, Bulgaria.

**Item 7. President Report**

President Chang made a report about his activities since ITF 23<sup>rd</sup> Congress.

His Report was mainly based on following points;

- Relationship between ITF and IOC since IOC 125<sup>th</sup> Session
  - Negotiations with WTF
  - Sport Accord Recognition Process
  - Compromise with the other group outside of the Court of Vienna
  - Resignation of SM. Anto Nobilo
  - Abnormal Situation happened by two Members of Executive Board
- For the conclusion, he invited once again all participants to cherish and safeguard the real values and virtue of ITF.

**Decision:** The audience decided to adopt his report as an official document of the Congress.

**Item 8. Report of HQ's Activities**

Prof. Kim Sung Hwan, ITF Executive Director General, presented HQ's Activities report covering the period from last World Championship in Sofia, Bulgaria and so far.

**Decision:** The audience decided to adopt it as an official document of the Congress.

**Item 9. Financial Report and Approval of New Budget for 2014**

Mr. Kim Hyong Rak, ITF Finance & Administration Director presented a financial Report for 2013 and presented New Year Budget 2014.

**Decision:** The Congress adopted financial report and New Year Budget 2014 presented by Mr. Kim Hyong Rak, ITF Finance & Administration Director.

Mr. Kim Hyong Rak, ITF Finance & Administration Director presented a list of Membership Certificate Fee applied since May 2007 following the decision of 17<sup>th</sup> ITF Congress with newly charging clauses for 8<sup>th</sup> Dan (800 euro) and for 9<sup>th</sup> Dan (900 euro).

**Decision:** The Congress assessed his statement correct and adopted it as it has been so decided at the Second round EB meeting.

Mr. Kim Hyong Rak, ITF Finance & Administration Director also proposed to the audience not to use from now on the term "Certificate fees" and, instead, to use the term "Qualification Fees" to comply with non-profit status of our ITF.

**Decision:** The Congress adopted his proposal .

**Item 10.** Amendments to the ITF Constitution and its by-laws

**Consecutive numbering by Chapter:** Prof. Kim Sung Hwan, ITF Executive Director General, following the legal advice of Dr. Leitgeb, ITF Lawyer, proposed to the audience to avoid consecutive numbering in ITF Constitution and its by-law through the whole text and explained the reason for.

**Decision:** The Congress adopted his proposal.

**Proxy right delegation:** Prof. Dr. Dato. Leon Wai Meng, ITF Vice-President and Senior Grand master proposed following two suggestions;

-The suggestion is any NGB who would be unable to attend the Congress is to give its proxy to third NGB or an official from the same Continent. It has been so far a routine for some NGBs, not many, to delegate their proxy rights to NGB or an official from different Continent. With respect to safeguard the collective interest of a given Continent, it's not wise to allow an Asian NGB, for example, to delegate its proxy right either to European or to a NGB from other Continents since it could considerably disturb voting structure balances for very important issues. To make fairer and more equal the results of voting structure, the point 3.3 of sub-clause 3 of Article 16. Congress "*Any National Association that is unable to attend the Congress for an unavoidable reason may delegate its right to another National Association*" will be then amended as follow;" *Any National Association that is unable to attend the Congress for an unavoidable reason may delegate its right to another National Association **from the same Continent***".

**Secretary General and Executive Director General:**

Article 7. *Secretary General and Executive Director General of Chapter 4. Organizational Structure* specifies respective mandates for Secretary General and for Executive Director General which are both nominally and virtually the same. Since most of works dedicated to Secretary General have been executed by Executive Director General, the suggestion is to withdraw the post of Executive Director General as title to replace it by the post of Secretary General as title(*the whole content of Article 7 will be then amended accordingly: see Attached*) shifting its election status to nomination status by President as it has been the case for Executive Director General. With respect to this suggestion the point 2.2 of sub-clause 2 of Article 17 "The Executive Director General and Director of Finance & Administration shall be nominated by the President and approved by the Congress" will be then amended as follow; "*The **Secretary General** and Director of Finance & Administration shall be nominated by the President and approved by the Congress*".

In accordance with this amendment, all denominations of Executive Director General in the Constitution & its by-law will be replaced accordingly by this terminology of Secretary General.

**Decision:** The Congress adopted these two suggestions without any objections.

**-ITF Diploma of Citation:**

Prof. Kim Sung Hwan, ITF Executive Director General informed the audience the decision of 2<sup>nd</sup> ITF EB Meeting to newly institute ITF Diploma of Citation mainly to assess and appreciate all meritorious work and contributions which are brought to ITF promotion by those who are not real Taekwon-Do practitioners and instructors but much more than Taekwon-Do skill in terms of their commitment.

**Decision:** The Congress adopted his proposal.

**Item 11.** Propositions from the Promotion & Commendation Committee

**-ITF Order:** SGM. Prof. Dr. Dato. Leong Wai Meng, ITF VP presented the list of ITF Order Awardees of 2014 as follow;

Senior Grand Master Hwang Jin (Japan)

Master Ri Yong Nam (DPR of Korea)

Senior master Low Ming Tuck (Australia)

Senior Grand Master Benny Rivera (Puerto Rico)

Senior Master Ing. Osvaldo Rios Olivero (Argentina)

Prof. Dr. Chang UNG awarded ITF Order to respective candidate.

**-ITF Outstanding Instructor Medal:** SGM. Prof. Dr. Dato. Leong Wai Meng, ITF Vice-President presented the list of ITF Order Awardees of 2014 as follow;

Master Seo Man Sul (Japan)

Master Mun Sang Gon (Japan)

Master Nomichi Hideaki (Japan)

Mr. Pak Chong Hyon (Japan)

Mr. Hwang Su Il (Japan)

Master Ri Chol Jin (DPR of Korea)

Senior Master Linda Low (Australia)

Mr. Jean Feller (Finland)

Mr. Frank Diaz (Spain)

Mr. Vergiliy Sitnilski (Bulgaria)

Master Emin Durakovic (Slovenia)

Master Jose Garcia (Puerto Rico)

Mr. Henrique Chissano (Mozambique)

SGM. Prof. Hwang Ho Yong, ITF SVP and SGM. Prof. KimUng Chol, ITF Tournament Committee Chair awarded medals to respective candidate.

**-ITF Diploma of Citation:** SGM. Prof. Dr. Dato. Leong Wai Meng, ITF Vice-President presented the list of ITF Order Awardees of 2014 as follow;

Mrs. Ronel Rust (South Africa)

Mrs. Faye Gorman (South Africa)

SGM. Prof. Hwang Ho Yong, ITF SVP and SGM. Prof. KimUng Chol, ITF

Tournament Committee Chair awarded Diploma to respective candidate.

**-Master and Senior Masters Awardees:** SGM. Prof. Dr. Dato. Leong Wai Meng, ITF Vice-President presented the list of ITF Masters and Senior masters of the year 2014 as follow:

**7<sup>th</sup> Dan**

Lynda Langfield (UK)

Peter McAnna (UK)

Alan Clark (UK)  
Rostislav Kanka (Czech)

**8<sup>th</sup> Dan**

Alain Dumain (Canada)  
Santino Caputo (Canada)  
Stefanos Dovas (Greece)

Their Dan Certificates were respectively awarded by SGM. Prof. Hwang Ho Yong, ITF Senior Vice-President.

**12. Propositions from the Tournament Committee**

-Age Limit Definition for Junior Championship

Prof. Kim Sung Hwan, ITF Executive Director General, informed the audience the decision of EB meeting as follow;

“Competitors participating in all Junior Taekwon-Do Championships must be 14-17 years old on the starting day of the Championships and must be 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Degree ITF Black belt Certificates Holders”

**Decision:** The Congress decided to adopt it.

**13. Propositions from Technical and Education Committee and Umpire Committee**

-Appointment of new International Course Conductors to replace SGM. Phap LU, SGM. Ricardo Decimone and SGM. BENNY Rivera.

Prof. Dr. Dato. Leong Wai Meng, ITF SVP, presented new list of International Course Conductors to replace SGM. Phap LU, SGM. Ricardo Decimone and SGM. BENNY Rivera. Following is the list;

***International Technical Seminar (IST) and International Instructor Course (IIC)***

-Global Conductors in charge of ITS, IIC & IUC:

: SGM. Leong Wai Meng  
: SGM. Hwang Ho Yong  
: SGM. Kim Ung Chol

-IIC Conductors in charge of respective Continents:

Africa : SM. Kim Jong Su  
America : SGM. Adolfo Villanueva  
Asia : GM. Hwang Jin  
: SM. Ri Myong Chol  
: SM. Pae Nung Man  
Europe : GM. Peter Harkess  
Oceania : SM. Robert Lai  
: SM. Low Min Tuck

-ITS Conductors in charge of respective Continents:

Africa : SM. Kim Jong Su  
America : SGM. Adolfo Villanueva  
Asia : SM. Ri Myong Chol  
: SM. Pae Nung Man  
Europe : GM. Peter Harkess  
: SM. Francis Barrett  
Oceania : SM. Robert Lai  
: SM. Low Min Tuck

***International Umpire Course (IUC)***

-Global Conductors in charge of IUC

Key Conductors : SGM. Leong Wai Meng

Deputy Conductors : SM. Michael Prewett

: SM. Han Chol Jong

-IUC Conductors in charge of respective Continents:

Africa : SM. Kim Jong Su

America : SM. Eduardo Palmisano for South America

Asia : SM. Bai Ho Myong for Central Asia

: SM. Jo Chol Ho for North East Asia

: M. Johnny Chai for South East Asia

: SM. B. Rajendran for South Asia

: M. M. Abudrahiman for Middle East Region

Europe : Key Conductor: SM. Michael Prewett

: SM. Gary Miller for North West Europe

: M. Igor Shcheglov for North East Europe

: M. Emin Duracovic for South West Europe

: M. Vergiley Sitnilski for South East Europe

Oceania : SM. Linda Low

**Decision:** The Congress adopted his proposal.

SGM. Prof. Hwang Ho Yong, ITF Senior Vice-President and ITF Educational Committee Chair and SM. Michael Prewett, EITF President and ITF Umpire Committee Vice-Chair informed the audience the decision of EB meeting to cut out ITF Technical and Regulations Courses for Umpires which have been taking place so far just prior to every ITF Championships.

Instead, those Umpires who would like to be selected as umpire of a given ITF Championship are to present to the ITF Umpire Committee a certificate proving his/her participations to every International Technical Seminars and International Umpire Courses during past 3 years. With respect to their proposals, a refreshing course of umpires is to take place every 3 years and this is to be mentioned in ITF By-Law regarding International Courses.

All these will be effective from 12<sup>th</sup> Junior and 7<sup>th</sup> Veteran Championships 2016.

**Decision:** The Congress adopted their proposals.

#### **14. Propositions from the Statute & Ethic Committee**

- Acceptance of resignation of SGM. Phap LU from ITF.

**Decision:** The Congress adopted his resignation from ITF.

- Acceptance of resignation of SGM. Ricardo Decimone from ITF.

**Decision:** The Congress adopted his resignation from ITF.

#### **15. Reports presented by Chairmen & Chairwomen of the Standing Committees, if any.**

SM. Linda Low, ITF Women Committee Chair informed the audience that the ever- first ITF International Women Conference held in Phuket, Thailand on 30<sup>th</sup> March under the presence of 22 Representatives was a great success and informed that the Second Congress will be held in New – Deli, India on July 2015.

Prof. Dr. Chang UNG wished every success for the next Conference.

#### **16. Report presented by Representative of Organizing Committee of**

### **11<sup>th</sup> Junior & 6<sup>th</sup> Veteran WTC in Dushanbe, Tajikistan 2014**

Tajik ITF President, SM. Mirsayed Yakiaev, presented a report of activities of the Organizing Committee of 11<sup>th</sup> Junior & 6<sup>th</sup> Veteran WTC in Dushanbe, Tajikistan 2014.

Following are main activities which have been carried out by Organizing Committee:

- The Organizing Committee of WCH supervised by the Vice- Prime Minister of Tajikistan was established.
- The Organizing Committee approved the Plan of Action to prepare the hosting of the World Championship.
- On 5<sup>th</sup> March, the first meeting of the Organizing Committee was called where all related ministries and agencies received appropriate instructions.
- Great work has been done as for the accommodation of the WCH participants in different hotels of Dushanbe City.
- The Federation has also agreed upon with the national air-company "Somon Air" for the benefits of air tickets for the WCH participants.
- The Federation purchased new tatamis, office equipments and manufactured equipments for special technique and power breaking.
- Medals of high quality and winners' cups were purchased.

The Congress expressed its satisfaction for the whole process of preparation of Dushanbe event.

### **17. Report presented by Representative of Organizing Committee of 19<sup>th</sup> WTC 2015**

Mr. Kim Kyong Ho, President of Korean Taekwon-Do Committee and representative of Organizing Committee of 19<sup>th</sup> WTC 2015 presented a report regarding upcoming event preparations in DPR of Korea.

He stressed that preparatory Committee led by Mayor of Pyongyang City has been officially formed and state-level steps have been taken for the smooth and subsequent preparation of the event. He continued that all necessary infrastructures have been already laid down and a colorful and diversified schedule is on the way of its conception comprising Mt. Baikdu touring along with competitions and other events program and informed audience that DPRK Foreign Ministry will issue on-the-spot visa at the airport for the convenience of all participants of the event. SM. George Vitale asked whether DPRK Foreign Ministry would be able to provide multiple entry visa as 1<sup>st</sup> round EB meeting and 60<sup>th</sup> anniversary denomination event would take place also in Pyongyang in April 2015. Mr. Kim Kyong Ho replied that he would engage discussion with relevant authorities in favor of the request. The audience applauded his intervention wishing every success in the preparatory work of the event and followed a CD presentation prepared by the Organizing Committee.

### **18. Venue for the 20<sup>th</sup> WTC to be held in 2017**

SM. Rajendran Ballan, ITF EB Member and Representative of ITF India and Mr. Michael Kolbart, Representative of ITF Estonia presented their respective advising proposal of the 20<sup>th</sup> WTC to be held in 2017 and of 12<sup>th</sup> Junior and 7<sup>th</sup> Veteran Championships to be held in 2016 with CD presentations.

Following a nice discussion, Bulgaria, Ethiopia, Russia, Kazakhstan also were listed as expected venue places which were to be confirmed later on.

Prof. Dr. Chang UNG thanked all advising proposals for next events and

proposed to the audience to tackle the issue at next EB meeting in Pyongyang, DPR of Korea.

**19. Venue for the next EB meeting**

Prof. Dr. Chang UNG informed the audience the decision of 2<sup>nd</sup> round EB meeting to Convene 1<sup>st</sup> round EB meeting 2015 in Pyongyang, DPR of Korea in connection with 60<sup>th</sup> anniversary of Taekwon-Do in April next year. An International Technical Seminar will take place in coincidence of the event. He also proposed to institute a commemorative medals for meritorious retainers and requested Mr. Kim Kyong Ho to try with his county's foreign ministry to provide same favor for EB meeting's participants, that is to issue on-the-spot visa at the airport. Mr. Kim Kyong Ho, President of TKD of Korea accepted his proposal.

**Decision:** The Congress adopted this proposal.

**20. New affiliation**

*-Uganda*

*-Trinidad - Tobago*

Prof. Dr. Chang UNG presented to the audience new membership applications documents from newly formed ITF in Uganda and in Trinidad-Tobago and highly appreciated the work carried out by SM. Augustus Mitchel for Trinidad-Tobago Association.

**Decision:** The Congress approved to adopt their affiliation in our ITF.

**21. AOB**

-To convene ITF Congress every two years

**Decision:** The Congress adopted Prof. Dr. Chang UNG's proposal to comply with ITF Constitution regarding the convocation of ITF Congress every two years since the Settlement Agreement ratification put an end to all court litigations which opposed him to the Group of Grand Master Trajetanberg on 11<sup>th</sup> June 2014 at "Grand Hotel" in Vienna.

-ITF official monetary unit

Prof. Kim Sung Hwan, ITF Executive Director General, recalled the audience to respect ITF official monetary unit in Euro in compliance with ITF Constitution and its by-law. The audience shared his opinion.

-Composition and procedure for formation of Athletes Standing Committee.

Prof. Dr. Chang UNG stressed the importance of the formation of Athletes standing committee with regards to other international organizations. In light with his experiences, he invited all NGB Representatives to proceed in its formation next year during 19<sup>th</sup> Senior World Championship in Pyongyang, DPR of Korea and said that this formation should be done by athletes themselves. For example to put a ballot box in any place, even at the entrance of the Hotel, where all athletes could put in their favorites candidates in most democratic way while the Chair is to come from ITF Tournament Standing Committee.

**Decision:** The Congress adopted his proposal.

-Deliberation on the candidates for Elections and Appointments

- Elections

4 Vacant EB members' posts

Prof. Dr. Chang UNG proposed to postpone this election till the Next Congress



(25<sup>th</sup> ITF Congress) in Pyongyang, DPR of Korea. The reason is that, if the elections would take place this year, all elected EB members are to be reelected again next year as 4 year term of present EB membership would terminate next year. To avoid tangible complications, he advised the audience to postpone the elections till next Congress where all EB members comprising himself as President are to be reelected.

**Decision:** The Congress adopted his proposal.

- Appointments  
Members of Women Standing Committee  
SM. Dr. Linda Low informed the audience that ITF Women Standing Committee nominated Mrs. Hwang Yong Mi, from DPR of Korea and Mrs. Paloma Hokkanen Deacon as members of its Committee.

For the conclusion of the Congress, Prof. Dr. Chang UNG highly appreciated all the contributions brought by its participants and wished every success in their responsible work inviting them to cherish invariably the real values of original Taekwon-Do.

The Congress exhausted all the agenda and concluded successfully its work under the responsible participation of all its members.



## Amendments to ITF Constitution and its By-Laws

**- Consecutive numbering by Chapters as follow;**

### CHAPTER 1. Foundation and Cradle of Taekwon-Do

*Article 1.* Foundation of Taekwon-Do

*Article 2.* Cradle of Taekwon-Do

### CHAPTER 2. Name, Domicile, Emblem and Flag, Official Languages, Financial Sources and Legal Status

*Article 1. (not Article 3)* Name

*Article 2. (not Article 4)* Domicile

*Article 3. (not Article 5)* Emblem

*Article 4. (not Article 6)* Flag

*Article 5. (not Article 7)* Motto

*Article 6. (not Article 8)* Hymn

*Article 7. (not Article 9)* Ownership

*Article 8. (not Article 10)* Official Languages

*Article 9. (not Article 11)* Financial Sources and fiscal year

9.1.

9.2.

9.3. ... ..

*Article 10. (not Article 12)* Legal Status

10.1.

10.2.

10.3. ... ..

**and so on.**

## ***-Proxy Right Delegation***

The point 2.3.3. of sub-clause 2.3 of Article 2 in CHAPTER 4 “Any National Association that is unable to attend the Congress for an unavoidable reason may delegate its right to another National Association.” will be “Any National Association that is unable to attend the Congress for an unavoidable reason may delegate its right to another National Association ***from the same continent.***”

## ***-Secretary General and Executive Director General***

Following points, sub-clauses of Article 7 in CHAPTER 4 will be amended

### ***Article 7. Secretary General and Executive Director General***

#### ***7.1. Secretary General***

*7.1.1. He or she shall represent the President or the ITF upon authorization by the President.*

*7.1.2. He or she shall, subject to the authority of the President, represent the President or the ITF and sign contracts and agreements with other agencies, organizations and groups.*

*7.1.3. He or she shall represent the ITF in relation with other agencies, organizations and groups on the level of the Secretary General.*

*7.1.4. He or she shall assist the President in the overall management of the ITF.*

*7.1.5. He or she may require the Executive Director General to keep him or herself informed of the feedback and information from work carried out at the ITF HQ, and present the report on the activities of the ITF HQ at the meeting of the Executive Board and Congress.*

*7.1.6. He or she shall present his or her activity report to the Congress and the Meeting of the Executive Board.*

*7.1.7. He or she may attend all the meetings of the Standing Committees as an observer and, if necessary, give any advice to the Chairpersons of the Committees concerned.*

#### ***7.2. Executive Director General of ITF HQ***

*7.2.1. He or she shall represent the President or the ITF upon authorization by the President.*

*7.2.2. He or she shall, under the approval of the President, represent the President or the ITF and sign notices, instructions, contracts and agreements, statements, joint-communiqué, and declarations with other agencies, organizations and groups.*

*7.2.3. He or she shall be responsible for the day-to-day running of the Headquarters for the President and Executive Board and in order to do his or her job smoothly, he or she should reside in the city where the Headquarters is located.*

- 7.2.4. He or she shall prepare the work plan of the Headquarters, implement it upon approval by the President and review its implementation.
- 7.2.5. He or she shall prepare all the documents for the Executive Board meeting such as agendas, reports and draft resolutions.
- 7.2.6. He or she shall prepare the reports and records of the Congress, Executive Board and Consultative Council meetings and present them to the following Congress for examination.
- 7.2.7. He or she shall keep in constant contact with the members of the Executive Board, the Chairmen or Chairwomen of various Standing Committees, the Presidents and Secretary General of the National Associations and the Heads of the other Groups.
- 7.2.8. He or she shall prepare all correspondence informing the National Associations and other relevant persons and organizations of urgent information in the ITF.
- 7.2.9. He or she shall constantly acquaint himself or herself with the operation of various organizations through its chairmen or chairwomen, particularly with the preparations for the important functions of the ITF such as championships and, thus, promote the implementation of the main objectives of the ITF.
- 7.2.10. He or she shall keep and take care of various stamps including the official stamp of the ITF.
- 7.2.11. He or she shall keep the records of all documents of the ITF except for those concerning the finance.
- 7.2.12. He or she shall supervise the work of the staff employed by the Headquarters and give guidance to them.

into

**Article 7. Secretary General**

- 7.1. He or she shall represent the President or the ITF upon authorization by the President.
- 7.2. He or she shall, under the approval of the President, represent the President or the ITF and sign notices, instructions, contracts and agreements, statements, joint-communicqué, and declarations with other agencies, organizations and groups.
- 7.3. He or she shall be responsible for the day-to-day running of the Headquarters for the President and Executive Board and in order to do his or her job smoothly, he or she should reside in the city where the Headquarters is located.
- 7.4. He or she shall prepare the work plan of the Headquarters, implement it upon approval by the President and review its implementation.
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- 7.7. He or she shall keep in constant contact with the members of the Executive Board, the Chairmen or Chairwomen of various Standing Committees, the Presidents and Secretary General of the National Associations and the Heads of the other Groups.
- 7.8. He or she shall prepare all correspondence informing the National

*Associations and other relevant persons and organizations of urgent information in the ITF.*

- 7.9 *He or she shall constantly acquaint himself or herself with the operation of various organizations through its chairmen or chairwomen, particularly with the preparations for the important functions of the ITF such as championships and, thus, promote the implementation of the main objectives of the ITF.*
- 7.10 *He or she shall keep and take care of various stamps including the official stamp of the ITF.*
- 7.11 *He or she shall keep the records of all documents of the ITF except for those concerning the finance.*
- 7.12 *He or she shall supervise the work of the staff employed by the Headquarters and give guidance to them.*

All terminology denominating “**Executive Director General**” will be then deleted accordingly through the whole text of ITF Constitution and its By-Laws and the sub-clause 3.2.3 of Article 3 of CHAPTER 4 “The Executive Director General and Director of Finance & Administration shall be nominated by the President and approved by the Congress” will be then amended as follow;

*“The **Secretary General** and Director of Finance & Administration shall be nominated by the President and approved by the Congress”.*







